Imperial Calcasieu Human Services Authority

Governance Board Meeting

3505 5th Avenue, Suite B

Lake Charles, Louisiana 70607

December 13, 2016

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MINUTES

I. CALL TO ORDER

Gordon Propst, Chairperson called the meeting to order at 5:36pm noting that a quorum was present.

II. ROLL CALL

1. Gordon Propst, appointed by Calcasieu Parish
2. Corlissa Hoffoss, appointed by Governor Jindal
3. Betty Cunningham, appointed by Beauregard Parish
4. Aaron LeBoeuf, appointed by Governor Jindal
5. Christina Mehal, appointed by Jefferson Davis Parish
6. Angela Jouett, appointed by Cameron Parish
7. Scott Morgan, appointed by Allen Parish

Absent: Diana Hamilton, appointed by Governor Edwards

EXECUTIVE STAFF PRESENT

1. Tanya McGee, Executive Director
2. Nikki James, Executive Assistant

III. INTRODUCTION OF GUESTS

No guest in attendance

IV. APPROVAL OF MINUTES

Board members received November minutes prior to the meeting. Gordon Propst entertained a motion to approve the November minutes. Aaron LeBoeuf motioned and Betty Cunningham seconded. Minutes were unanimously approved.

V. APPROVAL OF AGENDA

Tanya McGee made a request to add House Appropriations Committee to the agenda after FY16 deficit-Mid-year budget cut. Gordon Propst entertained a motion to approve the agenda with the added change. Angela Jouett motioned and Christina Mehal seconded.

VI. EXECUTIVE DIRECTOR REPORT

1. Asset Protection

Tanya McGee reports our property was approved per the Certification of Annual Property Inventory report. The adjusted dollar amount of ImCal’s property was $604,438.70. This includes property at ImCal’s multiple locations. Tanya provided the Board with a copy of the property report which consist of property that is over $1,000. Tanya reminded the Board that ImCal purchased its property from LDH last year at a depreciated value, however, ImCal has learned that LPAA has not received payment for the property ImCal purchased. Payment management department is aware of the error and is working on a resolution.

1. Dr. Hill Recruitment Trip

Tanya received word of a psychiatrist named Dr. Hill who lives in Gainesville, Florida and may be relocating to the Lake Charles area. Dr. Hill is completing her child/adolescent fellowship. ImCal is flying Dr. Hill in on December 17th and leaving December 19th on a recruitment trip. The itinerary includes meetings with Dr. Hayes, Jenny Mills, Tanya McGee and with a realtor to see homes in the area. A meeting with Human Resources to discuss possible offers of employment and a meet & greet with staff is also scheduled with the Lake Charles clinics.

1. Aetna contract

Tanya states Aetna has been the most difficult of the Medicaid managed care plans to work with, including 3 to 6-month delay in credentialing staff and multiple errors with billing. A billing audit was completed and Aetna has 500 claims with over 100 errors of underpayment of services. ImCal has submitted to Medicaid the findings from the audit and are looking into cancelling our contract with Aetna. Aetna did take responsibility for the errors but provided no information as to ensuring the errors will not continue. Prior to cancelling any contract, we want to make sure our clients will not experience a lapse in coverage or services.

1. FY16 deficit- Mid-year budget cut

Tanya reports the mid-year budget cut for the fiscal year 16 deficit is approximately $31,000 which is less than the 15% cut proposed. ImCal is still facing a budget cut for fiscal year 17. Tanya will keep the Board informed.

1. House Appropriations Committee

Tanya attended the House Appropriations Committee meeting to discuss LDH’s budget. Legislators requested the appropriated budgets for FY 17, FY 18 and also a detailed salary report. A report was needed for any salary increases over the past year that included 2 promotions and 2 staff in career progression group.

Dr. Gee presented the budget to House Appropriations for LDH. Dr. Gee was unable to answer several questions regarding the Districts and the Executive Directors were not able to speak as some of the information provided in the House Appropriations meeting was inaccurate.

Tanya is reaching out to local representatives Mark Abraham and Ronnie Johns to give them insight on the budget for ImCal. The Executive Directors are contacting their local legislators, compiling a letter to explain how the districts budgets are set up and are requesting a meeting with Commissioner Jay Dardenne, Dr. Gee and the Executive Directors. Tanya will keep the Board informed on the results of the meetings.

Tanya reminded the Board that ImCal is looking to move Admin and DD offices. ImCal’s current location have several problems and the street floods often. We are currently looking to get office space in Capital One Tower. ImCal is waiting to hear the proposal bid to determine the cost of the build out.

VII. NEW BUSINESS

Betty Cunningham requested information on what is being done in Beauregard Parish with the $1,000 prevention grant. Tanya will ensure Ms. Betty receives a report of the prevention activities going on.

VIII. NEXT MEETING- January 10, 2016

IX. ADJOURNMENT

Gordon Propst entertained a motion to adjourn the meeting at 6:38pm. Christina Mehal motioned and Scott Morgan seconded.